Ryan Terry 320 Seneca Rd Hornell, NY 14843 607-382-9339 [ryterry@syr.edu](mailto:ryterry@syr.edu)

March 28, 2013

Dear Search Committee,

Please accept the included resume for consideration for a Graduate Assistantship at the Rochester Institute of Technology.

I feel my experience in Campus Life and student affairs during my undergraduate career has prepared me to take on this professional position. Over the past several years I have developed my skills as an Executive Board member for the Student Activities Board, Student Government Association, as Peer Advisor, and a teaching assistant. I feel that in this Graduate Assistant position I can develop a staff that has enthusiasm for the position and meet the goals that create a safe and comfortable living and learning environment for students living at RIT.

My four years at St. John Fisher College have consisted in a variety of student involvement, ranging from event planning to administrative tasks which have prepared me for this position. I have dedicated myself to not only the area of Campus Life but also connecting with other areas of the campus. Within my position as Peer Advisor I developed a cohesive bond between a diverse group of students, helped them transition to college life, and discussed a wide range of issues regarding college life. The position of PA allowed me to see the amount of responsibility and the importance of a Graduate position in campus life, as it pertains to building community and making students feel welcome and involved on campus. As an executive member of the Student Activities Board I have addressed the needs of students through programming, community building, and administrative tasks.

Through my role as Vice- President of Activities in the Student Government Association I have learned the inner workings of how the college operates. This has solidified my goal to work in Higher Education. I have had the opportunity to work side by side with college administrators and represent the entire student body. I enjoy not only the administrative side but working with the students and serving as a role model for others. I am passionate about working with college students and feel my experience makes me a solid candidate for this position.

Enclosed is a copy of my resume highlighting the details of my work experiences at my institution. If you have any questions about my candidacy, please feel free to call me at 607-382- 9339. I appreciate your time and consideration for the position.

Sincerely,

Ryan S. Terry

**RYAN TERRY**320 Seneca Rd | Hornell, NY 14843 | 607-382-9339 | ryterry@syr.edu

**Education**

Syracuse University, Syracuse, NY Expected May 2013

Master of Arts, Political Science

St. John Fisher College | Rochester, NY May 2012

**Bachelor of Arts, Political Science, Spanish, History**

Geranios Language Institute | Seville, Spain June 2011

Study abroad participant; completed language and cultural courses

Universidad de Granada | Granada, Spain January-May 2010

Study abroad participant, completed international travel and coursework

**Student Affairs Experience**

**St. John Fisher College |** Student Government Association September 2008-May 2012

**Vice-President of Activities, (**2011-May 2012)

• Managed Gala, a campus wide fashion show fundraiser to support Camp Good Days and Special Times and Relay for Life, bringing in more than $2,000.

* Oversaw all logistics including event management, marketing, budget, catering, technology, recruited all models, solicited donations from area vendors for the fashion show, and provided on site assistance.
* Supervised team of 8 committee members and provided mentorship and guidance

• Liaison to Student Activities Board, assisted in multiple large scale, campus wide programs, enhancing the collegiate experience to aid in the transition and retention of the student body

* Identified creative solutions to address programming needs, such as the increasing commuter population, diversity initiatives, and student athletes  
  Events included Commuter Appreciation Week, athlete participation in Homecoming Week, and Fisher Celebrates, an event celebrating different cultures represented at SJFC.

• Oversaw 70+ clubs and organizations in their club maintenance, recognition, and training

* Coordinated supervisory training sessions for all clubs on campus
  + Sessions focused on leadership transition, internal management, and group policy
* Developed fall Involvement Fair for incoming students; managed communications, registration of more than 60 clubs, technology needs, and on-site management
* Coordinated the Leadershape development program, attended by over 20 student leaders
  + Provided student leaders with tools and resources to enhance leadership skills and help establish new ones
  + Focused on community engagement

**Committee Chair** (2010-2011)

* Managed the Academic Committee, focus on academic issues at SJFC
* Presented 6 resolutions to board of 40 Senate members throughout the academic year
* Five resolutions were passed that addressed academic issues including academic facilities, library services, and academic calendar planning

**Senator** (2008-2011)

* Elected to represent the SJFC Class of 2012
* Participated in question and answer session with Class of 2012 Constituents
* Topics Included parking, dining services, and safety and security
* Served on Diversity Committee; represented student body on issues of diversity at SJFC
* Planned Fisher’s Diversity Week
* Consisted of multiple events throughout the week
* All diversity clubs (10) on campus participated, co-sponsoring events aimed to enhance diversity awareness on campus
* 250+ students attended throughout the week’s program

**St. John Fisher College** | Student Activities Board 2008-May 2012

Vice President (2011-May 2012)

• Managed eight Event Coordinators through weekly executive board meetings, individual meetings, and during all Activities Board events

* Worked with marketing coordinators to promote events on campus, provided varying resources to help market to differing student groups
* Sought out partnerships with other clubs and organizations on numerous programmatic efforts

**Trips Coordinator**  (2008-2011)

* Planned and executed multiple trips off campus to engage students in the community
  + Weekend trips to Boston, Washington, D.C., and Walt Disney World
  + Local trips to Susan B. Anthony House and Rochester Amerks
  + Coordinated registration, finances, logistics, risk management, travel and hotel arrangements

**St. John Fisher College** | Freshman Seminar Program Fall 2010-May 2012

Peer Advisor

* Co-facilitated Freshmen Seminar, a required one credit course to assist freshmen with academic and social transition to college
* Collaborated with a faculty member to implement an engaging and informative syllabus for the fall semester
* Learning outcomes included knowledge of Fisher campus, healthy living in college, and career planning

**St. John Fisher College** | Orientation Team (Fall 2012-Fall 2011)

Team Leader -one of 60 team leaders

* Participated in leadership development activities
* Welcomed and assisted in transitioning 60 students to St. John Fisher College
* Programmed multiple events throughout Orientation Weekend including evening programming and motivational speakers that focused on alcohol and drug awareness.

**Relevant Experience**

**Syracuse University** | Teaching Assistant, Political Science Fall 2012-Present

* Assisted teaching an introductory International relations introductory course to 50 undergraduate Syracuse students
* Taught two classes a week, held weekly office hours, mentored students on academic needs
* Graded all projects, tests, and exams throughout the semester

**St. John Fisher College** | Spanish Tutor Spring 2011-Spring 2012

* Provided better learning strategies for students learning Spanish as a second language, assisted in the learning of Spanish grammar, literature, and culture

St. John Fisher College | Office of Admissions Fall 2008-Spring 2011 **Student Ambassador**

* Provided information about the college to potential future students through the means of tele-recruiting and informational tours.

References .

Teah Terrance

**Title:** Assistant Director of Campus Life

**Phone:** (585) 385-8411

**Email:** [tterrance@sjfc.edu](mailto:tterrance@sjfc.edu)

**Relationship:** Former Advisor

Margie Murphy

**Title:** Director of Freshman Advising, Counselor  
**Phone:** (585) 385-8034  
**Email:** [mmurphy@sjfc.edu](mailto:mmurphy@sjfc.edu)

**Relationship:** Former Advisor

Francisco Plata

**Title:** Assistant Professor of Spanish  
**Phone:** (585) 385-8224  
**Email:** [fplata@sjfc.edu](mailto:fplata@sjfc.edu)

**Relationship:** Former Professor